

LAW OFFICE

INTAKE SHEET

UNLAWFUL DETAINER/LANDLORD TENANT DISPUTES

Date: _____ Referred By: _____

Prospect Name: _____

Street: _____

City/State/Zip: _____

Prospect Home Phone: _____

Prospect Work Phone: _____

Prospect Cell Phone: _____

Prospect E-Mail: _____

Address of Property: _____

Name of individual(s) currently residing at this property: _____

To the best of your knowledge, are any of the individuals residing at this property in the military or active service personnel? Yes No

To the best of your knowledge, are any of the individuals residing at this property currently involved in a bankruptcy? Yes No

LAW OFFICE

Please provide a brief description of the facts of your issue:

****PLEASE PROVIDE A WRITTEN COPY OF THE RENTAL AGREEMENT AND ALL ATTACHMENTS AND/OR ADDENDUMS. IF THERE IS NO WRITTEN AGREEMENT, PLEASE PROVIDE ALL TERMS OF THE ORAL AGREEMENT, AS YOU UNDERSTAND THEM.**

****PLEASE PROVIDE A COPY OF ALL NOTICES, INCLUDING A 3 DAY NOTICE TO PAY RENT OR QUIT, THAT YOU HAVE SERVED ON THE TENANT**

OFFICE USE ONLY

Retainer: H C C7 C13 CR EP FF WC Other _____ PPL

Case Information Sheet: BK BK LIT CIV LIT EP EMP WC PI-GEN PI-MV

Other Forms: CIS COI CA NCA

523 Issues: _____ Delay in Filing: _____ BE Name: _____

Key Issues: _____

SOL: _____ Misc Deadlines: _____